

Syllabus

Course Description

Course Title	Introduction to academic writing
Course Code	27218
Course Title Additional	
Scientific-Disciplinary Sector	NN
Language	English
Degree Course	Bachelor in Economics, Politics and Ethics
Other Degree Courses (Loaned)	
Lecturers	Dott. Mag. Andrea Molinari, Andrea.Molinari@unibz.it https://www.unibz.it/en/faculties/engineering/academic-staff/person/3420 Prof. Stefania Baroncelli, Stefania.Baroncelli@unibz.it https://www.unibz.it/en/faculties/economics-management/academic-staff/person/981 Dr. phil. Ralf Lüfter, RLuefter@unibz.it https://www.unibz.it/en/faculties/economics-management/academic-staff/person/11838 Prof. Roberto Farneti, Roberto.Farneti@unibz.it https://www.unibz.it/en/faculties/economics-management/academic-staff/person/17315 dr. Jan Ditzen, Jan.Ditzen@unibz.it https://www.unibz.it/en/faculties/economics-management/academic-staff/person/44644
Teaching Assistant	Dott. Yasser Basstawy El Sayed
Semester	First semester
Course Year/s	2
CP	3

Teaching Hours	36 (28 lecture hours Prof. Molinari - 2 lecture hours Prof. Baroncelli - 2 lecture hours Prof. Farneti - 2 lecture hours Dr. Lüfter - 2 lecture hours Dr. Ditzen)
Lab Hours	-
Individual Study Hours	-
Planned Office Hours	9 (Prof. Molinari)
Contents Summary	<p>The course is designed to enable students to acquire academic writing skills. The specific educational objectives are:</p> <ul style="list-style-type: none"> - to introduce students to the "what, when, where" of academic writing - to introduce students to the essential elements of academic writing (argument and discussion, cause and effect, comparison, visual information...) - to introduce students to the basic structure of different types of academic writings (report, thesis, dissertation, academic paper etc.) - to apply these skills to report and critique conflicting arguments, to present convincing arguments with supporting reasons and exemplification, and to present key information given in a text in a coherent summary; - to provide students with the ability to progress to a wider range of written academic assignments.
Course Topics	<ul style="list-style-type: none"> - Characteristics of Academic Writing - The purpose of Academic Writing - Academic Writing: "where" - The main sections of an academic paper - The Title - The Abstract section - Different types of Abstract - The "Introduction" section - Defining the scope - The CARS models - Middle sections: "methods", "results" and "discussion" - The use of headings in middle sections - The "Methods" section: writing details - The "Results" section: writing details - The "Discussion" section: writing details - How to use illustrations, tables and attachments - The endings sections

	<ul style="list-style-type: none"> - The "Conclusions" - Conclusions' structure - The "References" section: the different citation styles - In-text citations and respective formatting styles - Documenting the various academic references - The academic writing process - Challenges of writing in British vs American English - Punctuation - Components of academic writing: clause, phrase, sentence - Organising paragraphs - Synonyms and verbs in academic writing - Adverbs in academic writing - Plagiarism: what is and how to avoid it - Degrees of plagiarism - Plagiarism: summarizing vs paraphrasing - Making and organizing notes - Rewriting and proofreading
Keywords	Academic writing Writing process Structure of academic papers Abstracts Introductions and CARS model Methods, results, and discussion Citations and referencing Language and style conventions Plagiarism and academic integrity Revision and proofreading
Recommended Prerequisites	None
Propaedeutic Courses	None
Teaching Format	frontal teaching, in-class exercises and writing simulations
Mandatory Attendance	Due to applicability of the contents to various academic contexts and needs for students (essay, thesis, papers, Master application, etc.), the attendance is strongly suggested.
Specific Educational Objectives and Learning Outcomes	ILO (Intended Learning Outcomes) ILO 1 Ability to apply knowledge and understanding: ILO 1.1 Ability to produce texts on topics of scientific interest;

	<p>ILO 2 Communication skills:</p> <p>ILO 2.1 Proficiency (oral and written) in Italian, German and English, including translation between these languages.</p> <p>Intercultural competence. Conceptual awareness, synthesis and written expression, in particular in the drafting of scientific or science-based documents</p>
Specific Educational Objectives and Learning Outcomes (additional info.)	<ul style="list-style-type: none"> - preparation for Bachelor's thesis writing
Assessment	<p>A written examination designed to simulate the drafting of sections of an academic paper based on one or more assigned texts, with exercises in rephrasing and summarizing. This will verify ILO 1.1 - Ability to produce texts on topics of scientific interest and ILO 2.1 - Proficiency in English</p>
Evaluation Criteria	<p>Written: the individual student's paper or written exam will be evaluated according to the correspondence to the contents explained during the course. Therefore, marking criteria will be: a) appropriateness of the content, b) structure's coherence and coordination of the different parts of the paper, c) grammar accuracy, d) vocabulary accuracy (including specialized language and register), e) correct referencing, f) appropriate format respect to the chosen template</p>
Required Readings	<ul style="list-style-type: none"> • materials available on platform OLE
Supplementary Readings	<ul style="list-style-type: none"> - S. Bailey, <i>Academic Writing. A Handbook for International Students</i>, 5th edition (Routledge, 2018) - M. Alley, <i>The Craft of Scientific Writing</i>, Third Edition, Springer-Verlag, 1996 (http://writing.eng.vt.edu)
Further Information	<ul style="list-style-type: none"> - none
Sustainable Development Goals (SDGs)	Gender equality, Quality education