

# Syllabus

## *Descrizione corso*

<b>Titolo insegnamento</b>	Tecniche di gestione dei dati e dei sistemi informativi
<b>Codice insegnamento</b>	27269
<b>Titolo aggiuntivo</b>	
<b>Settore Scientifico-Disciplinare</b>	ING-INF/05
<b>Lingua</b>	Inglese
<b>Corso di Studio</b>	Corso di laurea in Economia, Politica ed Etica
<b>Altri Corsi di Studio (mutuati)</b>	
<b>Docenti</b>	
<b>Assistente</b>	
<b>Semestre</b>	Secondo semestre
<b>Anno/i di corso</b>	1
<b>CFU</b>	2
<b>Ore didattica frontale</b>	20 (tba)
<b>Ore di laboratorio</b>	20 (tba)
<b>Ore di studio individuale</b>	-
<b>Ore di ricevimento previste</b>	6
<b>Sintesi contenuti</b>	The course introduces the fundamental concepts of data management and information systems, with a focus on applications in the business context. Students will learn the basics of data organisation and storage, the structure of relational databases and the functioning of business information systems. Practical tools for data management and analysis will also be presented, including spreadsheets, database query languages (SQL), and software for data visualisation and management.
<b>Argomenti dell'insegnamento</b>	File handling, basic computer usage, Windows, computer networks and security requirements, data management, information systems Microsoft Excel, graphs, formulas, functions, data management in Excel

	Microsoft Access basic, querying a database.
<b>Parole chiave</b>	tbd
<b>Prerequisiti</b>	English understanding and reading at level B2. Basic computer usage, in particular Microsoft Windows and file handling.
<b>Insegnamenti propedeutici</b>	tbd
<b>Modalità di insegnamento</b>	Front-of-class teaching in standard classroom, Front-of-class teaching in computer lab with examples and exercises assigned in class, interactive exercises in standard classroom and in computer room held by teaching assistant.
<b>Obbligo di frequenza</b>	Suggested, but not required; for non-attending students additional study material will be provided on the course's website on OLE
<b>Obiettivi formativi specifici e risultati di apprendimento attesi</b>	<p>Knowledge and understanding:</p> <p>At the end of the course, students will have acquired the following knowledge and understanding:</p> <p>knowledge of mathematical techniques for solving optimisation problems;</p> <p>knowledge of probabilistic and inferential tools that allow the use of statistical models;</p> <p>ability to model social and economic phenomena;</p> <p>ability to interpret the results of various mathematical-statistical models applied to economics;</p> <p>basic knowledge of data management and computer programming for statistical and econometric analysis of socio-economic data;</p> <p>knowledge of the technical vocabulary used in this area of learning.</p> <p>Ability to apply knowledge and understanding:</p> <p>Ability to manage simple databases and perform socio-economic data analysis with the support of software.</p> <p>Autonomy of judgement:</p> <p>Acquisition of the capacity for judgement and of the methodological tools useful for the critical analysis of data, sources, assumptions and implications of scientific practice, of the political, ethical and legal context within which economic phenomena are set and with which they interact</p>

	<p>Communication skills:</p> <p>The courses contributes to the overall objectives: Fostering fluency (oral and written) in Italian, German and English, including translation between these languages; intercultural competence, conceptual awareness, ability to summarise and express oneself in writing, particularly with regard to the drafting of scientific or science-based document.</p> <p>Learning skills:</p> <p>Promotion of critical thinking and analytical skills to focus on complex problems in their long-term dynamics and in the variety of their implications, including ethical ones</p>
<b>Obiettivi formativi specifici e risultati di apprendimento attesi (ulteriori info.)</b>	tbd
<b>Modalità di esame</b>	<p>Written test to assess knowledge on theoretical concepts (basic computer usage, computer networks and security requirements etc.).</p> <p>Practical assessment to test data organization, handling and modification through Excel.</p> <p>Practical assessment to test data extraction and handling ability on Access.</p> <p>The possibility of having mid-terms on item 1 and 2 will be evaluated during the course.</p>
<b>Criteri di valutazione</b>	<p>Grade is the weighted average of assessment 1 (30%), assessment 2 (50%), assessment 3 (20%). File handling and severe basic computer errors count negatively on the final grade.</p> <p>Particular emphasis is given to solutions which are optimal, efficient and extensible.</p> <p>No differences in the assessment between attending and non-attending students.</p>
<b>Bibliografia obbligatoria</b>	tbd
<b>Bibliografia facoltativa</b>	tbd
<b>Altre informazioni</b>	
<b>Obiettivi di Sviluppo Sostenibile (SDGs)</b>	