

Syllabus

Course Description

Course Title	Writing skills for university
Course Code	19012
Course Title Additional	
Scientific-Disciplinary Sector	ANGL-01/C
Language	English
Degree Course	Center for Academic Writing
Other Degree Courses (Loaned)	
Lecturers	dr. Simona Floare Bora, SimonaFloare.Bora@unibz.it https://www.unibz.it/en/faculties/education/academic-staff/person/47309
Teaching Assistant	
Semester	Second semester
Course Year/s	all
CP	3
Teaching Hours	30
Lab Hours	0
Individual Study Hours	45
Planned Office Hours	9
Contents Summary	This course offers an introduction to basic writing skills in English for academic contexts, with particular attention to textual clarity, cohesion, and accuracy. Formal aspects of written discourse will be analysed, and students will be guided to adopt appropriate conventions in their own writing through a series of practical tasks. It provides students with the initial skills necessary to produce written texts that match expectations and follow conventions associated with academic discourse.
Course Topics	The final list of topics and text types will depend on the specific requirements of the enrolled students, but the core topics will

	include: - types of academic texts and their general structure - audience, purpose, style: academic style and academic vocabulary - register: formal/informal language; personal/impersonal style - sentence structure, simple versus complex sentences, punctuation - nouns and noun phrase structures - the article system - verb tense, aspect, time phrases - paragraph structure and cohesion - summarising and paraphrasing - the writing process: from planning to proofreading - citations and plagiarism; reporting verbs; in-text citations and list of references
Keywords	academic texts, academic style, accuracy, summarising, paraphrasing, citations, reference list
Recommended Prerequisites	
Propaedeutic Courses	
Teaching Format	Lecture, discussion, workshop, individual writing tasks
Mandatory Attendance	
Specific Educational Objectives and Learning Outcomes	Students will learn how academic texts in English are typically structured, gain an understanding of academic style, and understand conventions related to citations and references, including the language needed to cite the work of others effectively. They will develop competence in using English for a range of functions – describing, defining, summarising, comparing and contrasting, arguing, persuading, etc. – and understand how these are realised linguistically for formal communication in academic contexts. On completion of the course, students will: Knowledge and understanding - have an understanding of typical sentence and paragraph structure in English - understand the concept of register, particularly in relation to writing for academic purposes

	- understand how English vocabulary and grammar are used in formal contexts - understand different types of academic writing and their linguistic features Applying knowledge and understanding - be able to identify and reproduce typical linguistic features of formal writing in English - be able to identify and reproduce different types of academic writing - be able to use English effectively for a number of different communicative functions (e.g. comparison, exemplification, explanation) - be able to write formal texts in English with clarity, coherence and precision - be able to enact a writing process from planning to revising written work - be able to cite effectively and appropriately, and produce a list of references Making judgements - analyse written academic discourse and evaluate its linguistic and stylistic features - be able to select and use these features in a variety of formal written texts - be able to make informed decisions about appropriate lexis and grammar when producing academic texts - be able to produce well-structured sentences, paragraphs and texts appropriate to communicative purpose and audience Communication skills - be able to consider audience and purpose when producing formal texts in English - be able to summarise and paraphrase others' ideas through formal, written texts - be able to communicate their own ideas and opinions in a formal, written context - be able to use vocabulary and grammar accurately and effectively in writing Learning skills - be aware of the kinds of errors they typically make in writing and be able to correct them - know how to refer to other texts as sources of language for their
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	own writing - acquire the skills necessary to autonomously produce written formal texts in English
Specific Educational Objectives and Learning Outcomes (additional info.)	
Assessment	Formative: portfolio of tasks completed during the course Summative: final written examination (production of short tasks based on writing prompts in timed conditions)
Evaluation Criteria	Formative: adequate completion of the tasks carried out during the course. Evidence of critical reflection and skills development across the portfolio will also be taken into account. Summative: an assessment rubric will be provided identifying specific criteria for evaluating students' writing competence, including task achievement; content and ideas; textual organisation and structure; formality of the text; use of English; accuracy of grammar and lexis; and punctuation.
Required Readings	Materials will be provided during the course according to students' needs. Students may also wish to consult the titles listed under 'Supplementary Readings' below.
Supplementary Readings	• Butler, L. (2017). <i>Longman Academic Writing Series 1: Sentences to Paragraphs</i>. Pearson. • Clark, S., & Pointon, G. (2016). <i>The Routledge Student Guide to English Usage: A Guide to Academic Writing for Students</i>. Routledge. • Folse, K., Gordon, D., & Smith-Palinkas, B. (2017). <i>Grammar for Great Writing</i>. National Geographic Learning. • Folse, K., Baker, L., Lockwood, R., & Sherman, K. D. (2018). <i>Grammar for Great Writing</i>. National Geographic Learning. • Hogue, A., & Bixby, J. (2017). <i>Longman Academic Writing Series 2: Paragraphs</i>. Pearson. • McCarthy, M., & O'Dell, F. (2017). <i>English Vocabulary in Use</i>. Cambridge University Press. • Oshima, A., & Hogue, A. (2017). <i>Longman Academic Writing Series 3: Paragraphs to Essays</i>. Pearson.

Further Information	Lecture slides, online resources, assessment criteria for the examination, and portfolio tasks will be made available to students on the OLE platform.
Sustainable Development Goals (SDGs)	Quality education