Syllabus

Course Description

Course Title	Law for Public Institutions
Course Code	27608
Course Title Additional	
Scientific-Disciplinary Sector	
Language	German; Italian
Degree Course	Master in Public Policy and Innovative Governance
Other Degree Courses (Loaned)	
Lecturers	Dr. Hannes Herbert Viktor Hofmeister, hannes.hofmeister@unibz.it https://www.unibz.it/en/faculties/economics-management/academic-staff/person/31313 dr. Giulio Rivellini, Giulio.Rivellini@unibz.it https://www.unibz.it/en/faculties/economics-management/academic-staff/person/53029
Teaching Assistant	
Semester	Second semester
Course Year/s	1
CP	12
Teaching Hours	36 (Rivellini) + 36 ONLINE (Hofmeister)
Lab Hours	12 (Mariani)
Individual Study Hours	
Planned Office Hours	18 (Rivellini) + 18 ONLINE (Hofmeister)
Contents Summary	M1 - Module 1 'Administrative Law and Deed Writing Workshop' is designed to provide students with basic knowledge of the main institutions of administrative law, particularly in the context of the ongoing digital transition within public administrations. It will focus in particular on the characteristics and legal frameworks of public administrative activities. Another focus will be on procedures and remedies under administrative law.

	M2 - Module 2 'Law and Policy of European and International Organisations' offers an introduction to the law and policy of European and international organisations. The aim of the course is to present and analyse the fundamental elements of the European and international legal order governing these organisations. It will do so in the light of current developments.
Course Topics	M1-Fundamentals of administrative activity Administrative procedures and acts Legal remedies and protections Impact of digitisation on administration M2- The course covers the following topics: law and policy of European and international organisations (processes, actors, norms); students also gain a deeper understanding of the functioning of the international legal system and the interpretation of norms. Finally, the course will also address a number of topical issues affecting European and international organisations (e.g. innovative governance models for conflict resolution and prevention, etc.).
Keywords	M1 - Administrative law, administrative procedures and acts M2 - European Union law, international law; international organisations
Recommended Prerequisites	
Propaedeutic Courses	
Teaching Format	M1- Lessons supplemented by exercises M2- Lectures (online)
Mandatory Attendance	Attendance is recommended, but not compulsory.
Specific Educational Objectives and Learning Outcomes	ILO (Intended Learning Outcomes) Public Administration Law M1 Administrative law and deed writing workshop ILO1 Knowledge and understanding ILO1.1 The student acquires the legal knowledge necessary for the training of senior professionals in the public sector, capable of understanding and managing the internal dynamics and relations

	of public bodies and local, national and supranational administrations. This knowledge is essential to enable students to successfully take part in public competitions. ILO2 Ability to apply knowledge and understanding ILO2.1 Ability to interpret and apply the main rules on the organisation and operation of public organisations ILO2.2 Ability to use the techniques of legal reasoning in the field of public administration and the public sector, to use the appropriate legal terminology in the three languages of instruction, and to apply the knowledge gained to concrete legal and organisational events at local, national and supranational level ILO3 Making judgements ILO3.1 ability to apply acquired knowledge to interpret economic and business phenomena in order to make managerial and operational decisions in the context of public administration ILO3.2 ability to select data and use appropriate information to describe a problem concerning the design, implementation and evaluation of public sector projects and policies, aiming at innovation and improvement of processes, products and results; ILO4 Communication skills ILO4.1 ability to communicate effectively in oral and written form the specialised content of individual disciplines, using different registers according to recipients and communicative and didactic purposes, and to evaluate the formative effects of his/her communication ILO5 Learning ability ILO5.1 ability to use information technology autonomously to carry out bibliographic research and investigations and for one's own training and further education Law for Public Administration M2 Law and policies of European and international organisations ILO1 Knowledge and understanding ILO1.1 The student acquires the legal knowledge necessary for the

	training of senior professionals in the public sector, capable of understanding and managing the internal dynamics and relations of public bodies and local, national and supranational administrations. This knowledge is essential to enable students to successfully take part in public competitions. ILO2 Ability to apply knowledge and understanding ILO2.1 Ability to interpret and apply the main rules on the organisation and operation of public organisations ILO2.2 Ability to use the techniques of legal reasoning in the field of public administration and the public sector, to use the appropriate legal terminology in the three languages of instruction, and to apply the knowledge gained to concrete legal and organisational events at local, national and supranational level ILO3 Making judgements ILO3.1 ability to apply acquired knowledge to interpret economic and business phenomena in order to make managerial and operational decisions in the context of public administration ILO3.2 ability to select data and use appropriate information to describe a problem concerning the design, implementation and evaluation of public sector projects and policies, aiming at innovation and improvement of processes, products and results; ILO4 Communication skills ILO4.1 ability to communicate effectively in oral and written form the specialised content of individual disciplines, using different registers according to recipients and communicative and didactic purposes, and to evaluate the formative effects of his/her communication ILO5 Learning ability ILO5.1 ability to use information technology autonomously to carry out bibliographic research and investigations and for one's own training and further education
Specific Educational Objectives and Learning Outcomes (additional info.)	
Assessment	M1- Same for attending and non-attending students

	1. A written test (drafting of an administrative act), taken on the last day of the practical session (30% of the final mark), for a maximum score of 31 points - Application of knowledge and understanding (ILO 2.1-2.2): students' ability to apply the knowledge learned in class and in practical sessions is assessed, with emphasis also placed on the use of legal terminology. 2. The final exam (70% of the final grade) consists of a written test with twenty-one multiple-choice questions (1 point each) and two open-ended questions (five points each), for a maximum score of 31 points The twenty-one multiple-choice questions are divided as follows: I. General concepts of administrative law: 2 questions; II. Public administration: 3 questions; III. Administrative law instruments: 5 questions; IV. Processes: 5 questions; V. Remedies: 3 questions; VI. The digitization of administrative activities: 3 questions. The two open-ended questions may cover any topic in the program - Knowledge and understanding (ILO 1): students' knowledge and understanding of the topics covered in class and in the exercises are assessed. M2 - For attending and non-attending students: a written test consisting of knowledge questions and problems as well as case studies. Knowledge and understanding (ILO1): on the basis of the so-called knowledge questions, it is checked whether students have developed a thorough knowledge and understanding of European and international law. Application of knowledge and understanding (ILO2.1.-2.2): whether the students have learnt to identify and use relevant legal sources relating to European and international law and to use them is tested by means of so-called application questions/case studies. In this way, it is also checked whether they have understood how to interpret complex legal norms. Last but not least, their ability to apply their knowledge of European and international law to real or hypothetical situations. Making judgements (ILO3): in order to check whether students have learnt to make well-founded judgements, so-called problem questions/case studies are used.
Evaluation Criteria	M1 - The following criteria will be applied in the assessment of the

	tests: 1. For the first written test, the formal and substantive correctness of the administrative act drafted during the exam will be assessed, based on the instructions received during the exercises. To ensure consistency in the assessments, adherence to a "model answer" made available after the exam will be assessed; 2. For multiple-choice questions, each question will be worth one point, with errors worth zero points; 3. For open-ended questions, the following aspects will be evaluated: (i) adequate knowledge of administrative law institutions; (ii) critical thinking skills; (iii) presentation and argumentation skills, reflecting the ability to develop arguments logically. M2 - Clarity of answers, command of language (both legal and grammatical and logical), ability to synthesise, evaluate and establish relationships between arguments. The overall exam mark will be determined by the assessment of the two modules (M1+M2), using proportional weights based on the respective module credits, to calculate the final mark.
Required Readings	M1 B.G. Mattarella, Lezioni di diritto amministrativo, 3° edizione, Torino, Giappichelli, 2023. L. Torchia, Lo Stato digitale. Una introduzione, 2° edizione, Bologna, Il Mulino, 2025, parte III (L'attività amministrativa). M2 Streinz, Europarecht (European Law), 12th edition, 2023. Lorenzmayer, Völkerrecht (International Law), 3rd edition, 2016. The exact page numbers will be announced by the professor in class and published in the RC once the course has started.
Supplementary Readings	
Further Information	
Sustainable Development Goals (SDGs)	Peace, justice and strong institutions

Course Module

Course Constituent Title	Administrative Law and Writing LAB
Course Code	27608A
Scientific-Disciplinary Sector	GIUR-06/A
Language	Italian
Lecturers	dr. Giulio Rivellini, Giulio.Rivellini@unibz.it https://www.unibz.it/en/faculties/economics-management/academic-staff/person/53029
Teaching Assistant	
Semester	Second semester
CP	6
Responsible Lecturer	
Teaching Hours	36
Lab Hours	12
Individual Study Hours	
Planned Office Hours	18
Contents Summary	This module "Administrative Law and Writing LAB" is designed to equip students with foundational knowledge of the principal institutions of administrative law, particularly in the context of the ongoing digital transition within public administrations. It will focus in particular on the characteristics and legal frameworks of public administrative activities. Another focus will be on procedures and remedies under administrative law.
Course Topics	The module covers the following topics: I) General principles of administrative law; II) The public administration; III) The instruments of administrative law; IV) The proceedings; V) The remedies; VI) The digitalization of administrative activity
Teaching Format	Lectures supplemented by exercises
Required Readings	*B.G. Mattarella, Lezioni di diritto amministrativo, 3° edizione, Torino, Giappichelli, 2023.*

	L. Torchia, Lo Stato digitale. Una introduzione, 2° edizione, Bologna, Il Mulino, 2025, parte III (L'attività amministrativa).
Supplementary Readings	

Course Module

Course Constituent Title	Law and Policy of European and International Organizations
Course Code	27608B
Scientific-Disciplinary Sector	GIUR-10/A
Language	German
Lecturers	Dr. Hannes Herbert Viktor Hofmeister, hannes.hofmeister@unibz.it https://www.unibz.it/en/faculties/economics-management/academic-staff/person/31313
Teaching Assistant	
Semester	Second semester
CP	6
Responsible Lecturer	
Teaching Hours	36 ONLINE
Lab Hours	-
Individual Study Hours	
Planned Office Hours	18 ONLINE
Contents Summary	This module "Law and Policy of European and International Organizations" offers an introduction to the law and policy of european and international organisations. The objective of the course is to present and analyze the core elements of the european and international legal order governing these organisations. It will do so in the light of current developments.
Course Topics	M2- The course covers the following topics: law and policy of European and international organisations (processes, actors, norms); students also gain a deeper understanding of the functioning of the international legal system and the interpretation of norms. Finally, the course will also address a number of topical issues affecting European and international organisations (e.g. innovative governance models for conflict resolution and prevention, etc.).

Teaching Format	lectures (online)
Required Readings	Streinz, Europarecht, 12 ed, 2023. Lorenzmayer, Völkerrecht, 3 ed, 2016.
Supplementary Readings	