Syllabus

Course Description

Course Title	Public and Administrative Law
Course Code	27352
Course Title Additional	
Scientific-Disciplinary Sector	GIUR-05/A
Language	Italian
Degree Course	Bachelor in Economics and Management
Other Degree Courses (Loaned)	
Lecturers	Prof. Monica Rosini, Monica.Rosini@unibz.it https://www.unibz.it/en/faculties/economics-management/academic-staff/person/27547
Teaching Assistant	
Semester	First semester
Course Year/s	3
CP	6
Teaching Hours	36
Lab Hours	4
Individual Study Hours	-
Planned Office Hours	18
Contents Summary	The course introduces the study of the organisation and functioning of the public administration and mainly covers the following topics: the national and European system of legal sources; the government and organisation of the State's administrative bodies; independent administrative authorities and their role in the regulation of national public services; the principles governing administrative activity; administrative acts and measures; the administrative procedure; forms of legal protection against unlawful administrative action.
Course Topics	The national, European and international system of regulatory

	sources; the government and organisation of state administrative apparatuses; independent administrative authorities and their role in the regulation of national public services; principles of administrative activity; administrative acts and measures; forms of protection against illegitimate administrative activity; the administrative organisation of the Autonomous Province of Bolzano/Bozen.
Keywords	Public administration; Constitution; law; organs;
Recommended Prerequisites	There are no prerequisite courses, but attendance of the 'Introduction to Legal Systems' course is nevertheless recommended in order to adequately follow the lectures
Propaedeutic Courses	
Teaching Format	The course is based on lectures, discussion and in-depth study groups in class of the concepts analysed.
Mandatory Attendance	Attendance not compulsory, but recommended
Specific Educational Objectives and Learning Outcomes	ILO (Intended Learning Outcomes) ILO 1 Knowledge and understanding ILO 1.1 knowledge of the public and private legal system, also with reference to economic and business studies ILO 1.2 knowledge and ability to interpret the sources of law, with regard to the various sectors of the legal system: public, private, commercial and tax, in the European, national, regional and international contexts ILO 1.3 knowledge of the Italian Constitution with reference to the form of government, including regions and other territorial entities, and the rights of citizens and businesses ILO 1.4 understanding of the legal framework regulating relations between private individuals and between private individuals and public bodies ILO 2 Ability to apply knowledge and understanding ILO 2.1 know how to find and use national, European and international legal sources ILO 3 Autonomy of judgement ILO 3.1 finding the necessary information in databases, legal

	sources and literature ILO 4 Learning ability ILO 4.1 finding information from databases, scientific literature, laws and regulations as required in professional life
Specific Educational Objectives and Learning Outcomes (additional info.)	
Assessment	(i) A final written examination on the entire programme, consisting of 10 multiple-choice questions and 3 open-ended questions (to be selected from 4). ILOs: 1 and 2. Or (ii) For attending students: 1. a mid-term written examination on lectures 1–6, accounting for 33% of the final grade (30 multiple-choice questions); 2. a final written examination on lectures 7–18, accounting for 67% of the final grade (6 multiple-choice questions and 2 open-ended questions to be selected from 3). (ILOs: 1 and 2) 3. Active participation in study groups or the submission of a short paper may contribute up to 2 additional points to the final grade (ILOs 3 and 4). N.B.: Active participation in study groups and the writing of a short paper are valid for 1 academic year and cannot be counted in any way beyond this time frame.
Evaluation Criteria	(i) Final written examination consisting of 10 multiple-choice questions and 3 open-ended questions (to be selected from 4). The 10 multiple-choice questions are graded as follows: 10 correct: +1.5 points 8–9 correct: +1 point 6–7 correct: +0.5 point 5 correct: 0 points 3–4 correct: –0.5 point 1–2 correct: –1 point 0 correct: –1.5 points The open-ended questions are graded on a 0–30 scale, taking into account: clarity of the answer; precision and appropriateness of legal, grammatical, and logical language; ability to summarise, assess, and establish connections among topics.

	(ii) Alternatively, for attending students: 1. a mid-term written examination (33%): 30 multiple-choice questions, worth 1.1 points each; 2. a final written examination (67%): 6 multiple-choice questions and 2 open-ended questions to be selected from 3. The 6 multiple-choice questions are graded as follows: 6 correct: +1.5 points 5 correct: +1 point 4 correct: +0.5 point 3 correct: 0 points 2 correct: –0.5 point 1 correct: –1 point 0 correct: –1.5 points The open-ended questions are graded on a 0–30 scale, taking into account: clarity of the answer; precision and appropriateness of legal, grammatical, and logical language; ability to summarise, assess, and establish connections among topics. 3. Active participation in class exercises (tasks and questions) or submission of a short paper: up to 2 additional points.
Required Readings	Cassatella, Cocozza, Giusti, Mirate, Valaguzza, *Elementi di diritto amministrativo*, Wolters Kluwer, Cedam, 2024
Supplementary Readings	Administrative Code, any updated edition
Further Information	
Sustainable Development Goals (SDGs)	Gender equality, Reduced inequalities, Peace, justice and strong institutions, Responsible consumption and production, Sustainable cities and communities