

# Syllabus

## *Course Description*

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| Course Title                   | Public and Administrative Law  |
| Course Code                    | 27352  |
| Course Title Additional        |  |
| Scientific-Disciplinary Sector | IUS/09   |
| Language                       | Italian  |
| Degree Course                  | Bachelor in Economics and Management   |
| Other Degree Courses (Loaned)  |  |
| Lecturers                      | Prof. Monica Rosini,<br>Monica.Rosini@unibz.it<br><a href="https://www.unibz.it/en/faculties/economics-management/academic-staff/person/27547">https://www.unibz.it/en/faculties/economics-management/academic-staff/person/27547</a>  |
| Teaching Assistant             |  |
| Semester                       | First semester   |
| Course Year/s                  | 3  |
| CP                             | 6  |
| Teaching Hours                 | 36   |
| Lab Hours                      | 4  |
| Individual Study Hours         | -  |
| Planned Office Hours           | 18   |
| Contents Summary               | The course introduces the study of the organisation and functioning of the public administration and mainly covers the following topics: the national and European system of legal sources; the government and organisation of the State's administrative bodies; independent administrative authorities and their role in the regulation of national public services; the principles governing administrative activity; administrative acts and measures; the administrative procedure; forms of legal protection against unlawful administrative action. |
| Course Topics                  | The national, European and international system of regulatory  |

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|  | sources; the government and organisation of state administrative apparatuses; independent administrative authorities and their role in the regulation of national public services; principles of administrative activity; administrative acts and measures; forms of protection against illegitimate administrative activity; the administrative organisation of the Autonomous Province of Bolzano/Bozen.  |
| <b>Keywords</b>  | Public administration; Constitution; law; organs;   |
| <b>Recommended Prerequisites</b>                             | There are no prerequisite courses, but attendance of the 'Introduction to Legal Systems' course is nevertheless recommended in order to adequately follow the lectures  |
| <b>Propaedeutic Courses</b>                                  |   |
| <b>Teaching Format</b>                                       | The course is based on lectures, discussion and in-depth study groups in class of the concepts analysed.  |
| <b>Mandatory Attendance</b>                                  | Attendance not compulsory, but recommended  |
| <b>Specific Educational Objectives and Learning Outcomes</b> | <p>ILO (Intended Learning Outcomes)</p> <p>ILO 1 Knowledge and understanding</p> <p>ILO 1.1 knowledge of the public and private legal system, also with reference to economic and business studies</p> <p>ILO 1.2 knowledge and ability to interpret the sources of law, with regard to the various sectors of the legal system: public, private, commercial and tax, in the European, national, regional and international contexts</p> <p>ILO 1.3 knowledge of the Italian Constitution with reference to the form of government, including regions and other territorial entities, and the rights of citizens and businesses</p> <p>ILO 1.4 understanding of the legal framework regulating relations between private individuals and between private individuals and public bodies</p> <p>ILO 2 Ability to apply knowledge and understanding</p> <p>ILO 2.1 know how to find and use national, European and international legal sources</p> <p>ILO 3 Autonomy of judgement</p> <p>ILO 3.1 finding the necessary information in databases, legal</p> |

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|   | <p>sources and literature</p> <p>ILO 4 Learning ability</p> <p>ILO 4.1 finding information from databases, scientific literature, laws and regulations as required in professional life</p>  |
| <b>Specific Educational Objectives and Learning Outcomes (additional info.)</b> |  |
| <b>Assessment</b>   | <p>(i) A final written examination on the entire programme, consisting of 10 multiple-choice questions and 3 open-ended questions (to be selected from 4). ILOs: 1 and 2.</p> <p>Or</p> <p>(ii) For attending students:</p> <ol style="list-style-type: none"> <li>1. a mid-term written examination on lectures 1–6, accounting for 33% of the final grade (30 multiple-choice questions);</li> <li>2. a final written examination on lectures 7–18, accounting for 67% of the final grade (6 multiple-choice questions and 2 open-ended questions to be selected from 3). (ILOs: 1 and 2)</li> <li>3. Active participation in study groups or the submission of a short paper may contribute up to 2 additional points to the final grade (ILOs 3 and 4).</li> </ol> <p>N.B.: Active participation in study groups and the writing of a short paper are valid for 1 academic year and cannot be counted in any way beyond this time frame.</p> |
| <b>Evaluation Criteria</b>  | <p>(i) Final written examination consisting of 10 multiple-choice questions and 3 open-ended questions (to be selected from 4). The 10 multiple-choice questions are graded as follows:</p> <p>10 correct: +1.5 points<br/> 8–9 correct: +1 point<br/> 6–7 correct: +0.5 point<br/> 5 correct: 0 points<br/> 3–4 correct: –0.5 point<br/> 1–2 correct: –1 point<br/> 0 correct: –1.5 points</p> <p>The open-ended questions are graded on a 0–30 scale, taking into account: clarity of the answer; precision and appropriateness of legal, grammatical, and logical language; ability to summarise, assess, and establish connections among topics.</p>   |

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|   | <p>(ii) Alternatively, for attending students:</p> <ol style="list-style-type: none"> <li>1. a mid-term written examination (33%): 30 multiple-choice questions, worth 1.1 points each;</li> <li>2. a final written examination (67%): 6 multiple-choice questions and 2 open-ended questions to be selected from 3.</li> </ol> <p>The 6 multiple-choice questions are graded as follows:</p> <p>6 correct: +1.5 points<br/> 5 correct: +1 point<br/> 4 correct: +0.5 point<br/> 3 correct: 0 points<br/> 2 correct: -0.5 point<br/> 1 correct: -1 point<br/> 0 correct: -1.5 points</p> <p>The open-ended questions are graded on a 0–30 scale, taking into account: clarity of the answer; precision and appropriateness of legal, grammatical, and logical language; ability to summarise, assess, and establish connections among topics.</p> <p>3. Active participation in class exercises (tasks and questions) or submission of a short paper: up to 2 additional points.</p> |
| <b>Required Readings</b>                    | Cassatella, Cocozza, Giusti, Mirate, Valaguzza, <i>Elementi di diritto amministrativo</i> , Wolters Kluwer, Cedam, 2024  |
| <b>Supplementary Readings</b>               | Administrative Code, any updated edition   |
| <b>Further Information</b>                  |  |
| <b>Sustainable Development Goals (SDGs)</b> | Gender equality, Reduced inequalities, Peace, justice and strong institutions, Responsible consumption and production, Sustainable cities and communities  |