

## **Syllabus**

## Course Description

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Course Title	Individualized support for portfolio development
Course Code	84008
Course Title Additional	
Scientific-Disciplinary Sector	M-PED/01
Language	Italian
Degree Course	Training Course for the teaching qualification procedure
Other Degree Courses (Loaned)	
Lecturers	
Teaching Assistant	PhD Francesca Ravanelli
Semester	All semesters
Course Year/s	1
СР	0
Teaching Hours	40
Lab Hours	0
Individual Study Hours	0
Planned Office Hours	0
Contents Summary	The course aims to support the creation of a digital portfolio that includes - starting from a reflection on both one's strengths and areas for potential personal development - documentation, reflection, and a reworking of one's professional practice, including critical reflection on selected classroom activities.  The digital portfolio will be developed using the Mahara platform, which is already used by Education students at Unibz and will be made available to vocational education teachers. On this platform, teachers will find a portfolio layout specifically designed to meet their needs and activities. Throughout the course, they will use it to produce:  (a) the development of their personal and professional identity, (b) evidence of the classroom application of principles learned during the course,

(c) their personal reflections. Ongoing support will be provided for the creation, updating, and guidance in the writing of the digital portfolio.  Course Topics  - Personal and professional identity (from memory to future vision): implementation and development Teaching practice: reflection on one's own teaching in relation to the theoretical insights gathered Teacher competences: reflection particularly on the inclusive and innovative dimensions Self-assessment and final reflection: based on external evaluation, peer evaluation, and students' evaluation.  Keywords  Professional identity, Teaching practice, Inclusion, Innovation, Self-assessment  Recommended Prerequisites  Access to the previous portfolio  Propaedeutic Courses  Teaching Format  Individual and/or small group meetings to analyse the work produced and support its development towards the objectives of the programme.  Mandatory Attendance  In accordance with the regulation  At the end of the course, provided they have participated consistently, teachers/students will be able to: - Reflect on their personal and professional identity, their talents and competencies, as well as areas for development Produce effective documentation of a teaching activity, following the triad: context analysis / planning / assessment, and indicating the activities and (innovative) teaching strategies implemented Create, at the end of the course, an effective summary of their growth by reflecting on strengths and critical issues, using the SWOT matrix (Strengths, Weaknesses, Opportunities, Threats) for analysis and reflection Build a professional portfolio that documents personal and professional growth and the distinctive competencies of the teaching professional professional context and the distinctive competencies of the teaching professional provided		
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Assessment not provided	Objectives and Learning	
	Assessment	not provided

Evaluation Criteria	not provided
Required Readings	Extracts provided during the course in the form of a handout:
	lanes, D., Cramerotti, S., Biancato, L., & Demo, H. (2019). <i>Il manuale dell'Expert Teacher: 16 competenze chiave per 4 nuovi profili docente.</i> Erickson.
	Gordon, T. (2013) Insegnanti efficaci. Giunti editore.
	Rivoltella, P.C. (2025). Dire la scuola. Lessico minimo. Scholé
Supplementary Readings	
Further Information	
Sustainable Development Goals (SDGs)	Reduced inequalities, Quality education