

Syllabus

Course Description

Course Title	Personalized guidance for portfolio development
Course Code	84012
Course Title Additional	
Scientific-Disciplinary Sector	M-PED/01
Language	Italian
Degree Course	Training Course for Substantial Suitability
Other Degree Courses (Loaned)	
Lecturers	
Teaching Assistant	PhD Francesca Ravanelli
Semester	All semesters
Course Year/s	1
CP	0
Teaching Hours	35
Lab Hours	0
Individual Study Hours	0
Planned Office Hours	0
Contents Summary	<p>The course is designed to accompany and support the creation of a digital portfolio that includes — starting from a reflection on both one's strengths and areas for potential personal development — documentation, reflection, and reinterpretation of one's professional practice, including a critical reflection on selected classroom activities. The digital portfolio will be developed using the Mahara platform, already used by Education students at Unibz and made available to vocational education teachers. On this platform, teachers will find a portfolio layout specifically designed to meet their needs and activities. Throughout the course, they will use it to produce:</p> <p>(a) the development of their personal and professional identity,</p> <p>(b) evidence of the classroom application of principles learned during the course,</p>

	<p>(c) their personal reflections.</p> <p>Ongoing support will be provided for the creation, continuous updating, and guidance in writing this digital portfolio.</p>
Course Topics	<ul style="list-style-type: none"> - Personal and Professional Identity (from past reflection to future vision) - Teacher Competences - Pedagogical Practice - Reflections on the Learning Process
Keywords	professional development, teaching/learning, reflection.
Recommended Prerequisites	
Propaedeutic Courses	
Teaching Format	Individual and/or small group meetings to analyze the work produced and provide support in achieving the course objectives.
Mandatory Attendance	In accordance with the regulation
Specific Educational Objectives and Learning Outcomes	<p>At the end of the course, provided they have participated consistently, teachers/students will be able to:</p> <ul style="list-style-type: none"> - Reflect on their personal and professional self, on their talents and competencies, as well as on areas to be developed. - Effectively document a teaching activity by following the triad: context analysis / planning / assessment, and by outlining the activities and (innovative) teaching strategies implemented. - Produce, at the end of the course, an effective summary of their personal growth by reflecting on strengths and critical points, using the SWOT matrix (Strengths, Weaknesses, Opportunities, Threats) as a tool for analysis and reflection. - Build a professional portfolio that documents both personal and professional growth and the distinctive competencies of the teaching profession.
Specific Educational Objectives and Learning Outcomes (additional info.)	
Assessment	not provided
Evaluation Criteria	not provided
Required Readings	<p>Extracts provided during the course in the form of a handout:</p> <p>lanes, D., Cramerotti, S., Biancato, L., & Demo, H. (2019). <i>Il manuale dell'Expert Teacher: 16 competenze chiave per 4 nuovi</i></p>

	<p><i>profili docente</i>. Erickson.</p> <p>Gordon, T. (2013) <i>Insegnanti efficaci</i>. Giunti editore.</p>
Supplementary Readings	<p>Extracts provided during the course in the form of a handout:</p> <p>lanes, D., Cramerotti, S., Biancato, L., & Demo, H. (2019). <i>Il manuale dell'Expert Teacher: 16 competenze chiave per 4 nuovi profili docente</i>. Erickson.</p> <p>Gordon, T. (2013) <i>Insegnanti efficaci</i>. Giunti editore.</p>
Further Information	
Sustainable Development Goals (SDGs)	Quality education